

CompEx response to the Covid-19 outbreak – further update 19th March 2020

Further to our previous announcement please see our revised advice and guidance for Employers and Candidates in respect of the expiry of CompEx certificates.

Background

Following the announcement last night by the UK Government to close schools and colleges, we are issuing further advice to Employers and candidates. We are conscious that our previous advice to contact the appropriate CompEx Training Centre with respect to extensions for refreshers may no longer be appropriate. **We are now announcing a revised Certificate Extension Process.**

Our advice to Employers with Candidates where certificates have or are due to expire is to conduct a risk assessment against the candidate's competency to cover their obligations for utilising them beyond their certificate expiry date and until a new certificate is obtained. We recognise the exceptional circumstances that industry faces and consider that mitigation in this respect can normally be achieved by ensuring that a Refresher Course has been formally booked with a CompEx Training Centre.

Internationally the outbreak is at different stages. To that end, the CompEx Certification Body remains open and will continue to provide administration support to CompEx Training Centres, Employers and Candidates. We have also made provision to enable our team to work from home. However, we would urge Employers and Candidates to contact their preferred Training Centres in the first instance. However, we recognise that some Centres may be shut and have limited capacity to respond to enquiries.

Certificate Extension Process

As previously noted, Employers and Candidates may find that they are not able to attend refresher courses due to the Covid-19 outbreak.

This extension process applies to those Candidates whose certificate is due to or has recently expired. The following situations may result in Candidates unable to attend a refresher course, or any re-sit assessments:

- Government, local authorities or the Candidate's employer has imposed travel restrictions, self-isolation ("lockdown"), has cancelled all events or has closed all education establishments.
- The Candidate has been diagnosed with and receiving treatment for Covid-19 or is in self-isolation.
- Training centres have closed or cancelled courses due to Covid-19
- A Candidate's previous travel history means that they have been refused entry to a CompEx Centre

This Certification Extension Process applies to those certificates which have an expiry date from 17th March 2020, or to those Candidates who are due to any refresher assessments.

The Extension Period

If an extension granted it will extend the expiry date by three months from the original expiry date. For example, an original expiry date of 25th March will be extended to 25th June 2020.

Any future recertification will start from the original expiry date.

Application Process

Employers and self-sponsored Candidates should write to info@compex.org.uk with the following details:

Employer Name, Employer contact name, position and contact details

Full name of all Candidates and certificate (CompEx) number(s), Candidate contact details (telephone and email) along with certificate expiry date(s)

The name of your preferred CompEx Training Centre.

By submitting a request for an extension, the Employer or Candidate is certifying that the reason is due to circumstances relating to the Covid-19 outbreak. All contact details that are shared with the CompEx Certification Body must be done so with the express permission of the individual concerned. Personal information will only be used for matters in relation to certification. Please refer to our data privacy policy for more information (<https://www.compex.org.uk/media/2195/jt1960-rev-4-compex-privacy-policy.pdf>).

Time Period

CompEx Certification Body will continue to monitor the situation. This Certification Extension Process will remain in place until further notice.

Please note that an extension is granted on the basis of deferred assessment of competence and is subject to successful validation of competency before the extension expiry date. It remains the responsibility of Employers and Candidates to ensure that Refresher or Re-sits are booked and completed in a timely manner.

Enquiries

If you have urgent enquiries and are not able to get hold of your preferred CompEx Training Centre, please contact us by email on info@compex.org.uk.