

SCAFFOLDING MANAGEMENT & SUPERVISORY TRAINING (SMST)

COURSE CONTENT

AIM

To enable Contract Managers and Supervisors, Foremen and Non-Working Chargehands to effectively plan, supervise and control scaffolding operations. The content of the course is designed to be comparable to the Site Management Safety Training Scheme (SMSTS).

Pre-Requisite

CISRS SMST - This course is for Scaffolders and other personnel who are responsible for the supervision and management of scaffolding operations onsite. On completion NETA will apply for the CISRS Scaffolding Supervisor card.

For the SMST course the delegate will be required to have an up to date CITB Supervisor Health, Safety & Environment test or one of the exemptions below. If you are using an exemption, NETA will require a copy of this prior to your booking.

- Current CCNSG Leading a Team Safely
- NEBOSH Construction Certificate (Taken within 2 years of application)
- SSSTS or SMSTS (Taken within 2 years of application)
- IOSH Managing Safely/IOSH Directing Safely (Taken within 2 years of application)

Route 1

The delegate is required to hold one of the following cards:

- CISRS Basic Scaffolder
- CISRS Advanced Scaffolder

Copies of the card will need to be provided before a booking can be made.

Route 2

If the delegate does not hold any of the CISRS Cards mentioned in Route 1, the delegate is required to have the following Job Role or verifiable experience in the industry. They will also need to submit a Supervisor CV with contactable references and/or certificates and an Employer Letterhead confirming their suitability for the course by outlining their awareness and experience gained via their role within the industry and confirmation that the delegate has had a minimum of 2 years' experience in this role.

Job Roles acceptable for the course are:

- Scaffold Designer
- Contracts Manager
- Chargehand
- Forman
- Estimator

If the delegate does not meet any of the above criteria unfortunately not be able to attend this course. The Supervisor CV and Letterhead will need to be provided and approved before a booking can be made. Any physical impairment or literacy issues should be discussed during the booking stage to ensure we can best accommodate your needs.

Course Duration

5 consecutive days.

Maximum Number

10 persons.

Training Aids

Lecture notes and audio/visual presentation.

Assessment

Delegates are required to sit a written test and submit a project

Certification

On successful completion of the course candidates will receive a CISRS certificate produced by NETA. The certificate will be sent directly to the delegate or their sponsor company.

Please Note: NETA will apply for the relevant card on successful completion of the CISRS SMST using the delegates Supervisor's Health, Safety and Environment Test or recognised exemption at Supervisory level through the CWA system.

Equipment

Delegates must wear PPE (Personal Protective Equipment) during the practical aspects of the course. Delegates will be required to provide:

- Hard Hat
- Safety Boots
- Gloves
- High visibility vest or overalls (optional)

Additional Information

Meeting the needs and expectations of service users is of the highest priority to our staff. Therefore if you have any concerns or wish to make a comment about the service please contact: info@NETA.co.uk

Refresher

CISRS Scaffold Management and Supervisory cards last for 5 years and card holders will be required to attend a 2 day refresher of this course on a five yearly cycle prior to renewing their card.

Please note that that Supervisors Health, Safety and Environment tests are valid for 2 years from the pass date and therefore holding a valid CISRS card does not necessarily mean that your Health & Safety is still valid.

COURSE OBJECTIVES

On successful completion of this course, delegates will be able to:

- Understand the requirements of managing the health, safety and welfare of scaffolding operations in compliance with statutory regulations
- Effectively carry out scaffolding related Risk Assessments
- Compile scaffolding related Method Statements
- Understand scaffolding estimating principles
- Understand how to effectively plan, supervise and control scaffolding operations
- Understand the requirements for the inspection of scaffolds and the appropriate recording techniques

COURSE SYLLABUS

- Welcome and Introductions
- Course Content, Aims, and Objectives

Unit 1 - Health, Safety, and Welfare

- Legal Overview
- Principles of Managing Health, Safety, and Welfare
- Scaffolding Operations - Compliance Management
- Overview of Scaffolding Regulations
- Other relevant regulations (e.g. CDM)
- HSE Approved Codes of Practice (ACOPS) and Guidance

Unit 2 - Employment Basics

- Employment Law and Employment Contracts
- Selection and Recruitment of Staff
- Disciplinary and Grievance Procedures
- Managing Absence
- Managing Conflict and Resolution

Unit 3 - Supervisory Skills

- Effective Supervision
- Work Planning and Scheduling
- Effective Communication
- Team Building
- Effective Meeting Skills
- Customer Relations and Customer Care

Unit 4 - Scaffold Erection, Dismantling, and Inspection

- Scaffold Regulations, Codes of Practice, and industry best practice guides
- British and European Standards
- Safe Erection and Dismantling of Scaffolds
- Statutory Scaffold Inspections, Inspection Practices and Reporting Systems

Unit 5 - Risk Assessments and Method Statements

- Principles of Risk Assessments and Method Statements
- NASC Safety and Technical Guidance
- Guide to Risk Assessments – SG7:09

- Guide for Scaffold Plans (Method Statements) – SG24:06
- Assessment Project – Risk Assessment and Method Statement

Unit 6 - Commercial Guidance on Scaffolding

- NASC Commercial Pitfalls for the Scaffolding Contractor – CG17:09
- Principles of Estimating for Supervisors – CG8:03
- Contract Management
- Variation and Change Management
- Valuations and Payments
- Payment disputes and remedies
- Commissioning and Handover of Scaffold Structures – SG35:11

Unit 7 Assessment

- Estimate, Risk Assessment and Method Statement Project
- Project Evaluation and Feedback
- Course Summary and Evaluation

Course Ref: CPS11
CSM: 09/20